

SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20210716-01

PROJECT : **Various Signages for LANDBANK Branches in Northern & ,
Southern Luzon Areas and Visayas & Mindanao Areas
[Four (4) Lots]**

IMPLEMENTOR : **Procurement Department**

DATE : **October 29 , 2021**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) ITB Clause 5.3 of Instruction to Bidder (Section II) & Bid Data Sheet (Section III), Schedule of Requirements (Section VI), Schedule of Prices - For Goods Offered from Within the Philippines and from Abroad (Form 2), Statement of All Ongoing Government and Private Contracts, Including Awarded But not Yet Started (Form 3), Statement of Bidder's Single Largest Completed Contract Similar to the Contract to be Bid (Form 4), and Checklist of Bidding Documents (Item No. 11 of the Eligibility and Technical Components and Item 2 of the Financial Component) have been revised. Please see attached revised specific sections of the Bidding Documents.
- 3) The deadline for submission of electronic bids for the above project is re-scheduled on **November 26, 2021** at **10:00 A.M.**. Submission of physical bids (hard copy) shall not be accepted.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign bidders may be eligible to participate when any of the following circumstances exist:
 - a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
 - b. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. **Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC.**
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that subcontracting is not allowed.

Bid Data Sheet

ITB Clause								
5.3	A contract shall be considered similar to this Project if it involves supply, delivery and installation of signages and/or merchandising materials. Moreover, it must have been completed within five (5) years prior to the set deadline for the submission and receipt of bids.							
7	Subcontracting is not allowed.							
12	The price of the Goods shall be quoted DDP specified delivery site/s or the applicable International Commercial Terms (INCOTERMS) for this Project.							
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table border="1" data-bbox="343 808 1374 1469"> <thead> <tr> <th data-bbox="343 808 997 882">Form of Bid Security</th><th data-bbox="997 808 1374 882">Minimum Amount of Bid Security</th></tr> </thead> <tbody> <tr> <td data-bbox="343 882 997 1021">(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;</td><td data-bbox="997 882 1374 1021" rowspan="2"> Lot 1: P39,626.00 Lot 2: P76,480.00 Lot 3: P60,272.00 Lot 4: P44,616.00 </td></tr> <tr> <td data-bbox="343 1021 997 1261">(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and</td></tr> <tr> <td data-bbox="343 1261 997 1469">(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td><td data-bbox="997 1261 1374 1469"> Lot 1: P 99,065.00 Lot 2: P191,200.00 Lot 3: P150,680.00 Lot 4: P111,540.00 </td></tr> </tbody> </table> <p>1. If bid security is in the form of cash, the required amount shall be remitted to any LANDBANK Branch or through the LANDBANK online payment platform Link.BizPortal. The bidder shall first secure an electronic PAO from LANDBANK – Procurement Department. If the bidder opts to pay at any LANDBANK Branch, the electronic PAO shall then be printed in two (2) copies and presented to the LANDBANK Teller together with the money. The LANDBANK Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security.</p>	Form of Bid Security	Minimum Amount of Bid Security	(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	Lot 1: P39,626.00 Lot 2: P76,480.00 Lot 3: P60,272.00 Lot 4: P44,616.00	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Lot 1: P 99,065.00 Lot 2: P191,200.00 Lot 3: P150,680.00 Lot 4: P111,540.00
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Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Lot No.	Description	Quantity	Delivered, Weeks/Months
1	Various Signages for Eleven (11) LANDBANK Branches in Northern Luzon Area	refer to Bill of Quantities (Annexes E-1 to E-11)	Within twenty five (25) working days, per branch, upon receipt of Notice to Proceed (NTP) and Advice from Project Management and Engineering Department (PMED) as to availability of project site (Advice shall be issued for each project site).
2	Various Signages for Ten (10) LANDBANK Branches in Southern Luzon Area	refer to Bill of Quantities (Revised Annexes E-12 to E-21)	Within twenty five (25) working days, per branch, upon receipt of NTP and Advice from PMED as to availability of project site (Advice shall be issued for each project site).
3	Various Signages for Eighteen (18) LANDBANK Branches in Visayas Area	refer to Bill of Quantities (Annexes E-22 to E-39)	Within thirty (30) working days, per branch, upon receipt of NTP and Advice from PMED as to availability of project site (Advice shall be issued for each project site).
4	Various Signages for Four (4) LANDBANK Branches in Mindanao Area	refer to Bill of Quantities (Revised Annexes E-40 to E-43)	Within thirty (30) working days, per branch, upon receipt of NTP and Advice from PMED as to availability of project site (Advice shall be issued for each project site).
Project Sites and Contact Details: Refer to LANDBANK Directory – Annex F.			

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Form No. 2

SCHEDULE OF PRICES

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1 Lot No.	2 Description	3 Country of Origin	4 Quantity	5 Unit price EXW per item	6 Transportation and Insurance and all other costs incidental to delivery, per item	7 Sales and other taxes payable if Contract is awarded, per item	8 Cost of Incidental Services, if applicable, per item	9 Total Price, per unit (col 5+6+7+8)	10 Total Price delivered Final Destination (col 9) x (col 4)
1	Various Signages for Eleven (11) LANDBANK Branches in Northern Luzon Area		refer to Bill of Quantities (Annexes E-1 to E-11)	P _____	P _____	P _____	P _____	P _____	P _____
2	Various Signages for Ten (10) LANDBANK Branches in Southern Luzon Area		refer to Bill of Quantities (Revised Annexes E-12 to E-21)	P _____	P _____	P _____	P _____	P _____	P _____
3	Various Signages for Eighteen (18) LANDBANK Branches in Visayas Area		refer to Bill of Quantities (Annexes E-22 to E-39)	P _____	P _____	P _____	P _____	P _____	P _____
4	Various Signages for Four (4) LANDBANK Branches in Mindanao Area		refer to Bill of Quantities (Revised Annexes E-40 to E-43)	P _____	P _____	P _____	P _____	P _____	P _____

	Total Cost	PHP _____
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Note: Breakdown of costs should be submitted using the attached Bill of Quantities Form.

Please credit payment to:

Name of Bidder

Account Name: _____

Signature over Printed Name of
Authorized Representative

Account Number: _____

Position

LBP Branch: _____

Total Cost	PhP

Note: Breakdown of costs should be submitted using the attached Bill of Quantities Form (Annexes E-1 to E-43).

Please credit payment to:

Name of Bidder

Account Name: _____

Signature over Printed Name of
Authorized Representative

Account Number: _____

Position

LBP Branch: _____

[illegible]

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(Printed Name & Signature)

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- *The Eligibility and Technical Component shall contain documents sequentially arranged as follows:*

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:

- Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas;

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR; and

- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).

3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class "B"**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

11. Revised Section VI – Schedule of Requirements with signature of bidder's authorized representative.

12. Section VII – Specifications with response on compliance and signature of bidder's authorized representative.

13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No. 6).

○ **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.

15. Latest Income Tax Return filed manually or through EFPS.

16. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

17. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No. 6).

18. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding. (sample form - Form No. 7).

Financial Component (PDF File)

• ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1)

2. Duly filled out Revised Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2)

3. Duly filled out Revised Bill of Quantities signed by the Bidder's authorized representative (Revised Annex E)

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.